



OXPIP

Oxford Parent
Infant Project

OXFORD PARENT-INFANT PROJECT

(Limited by Guarantee) Company Number: 5410167

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

oxpip.org.uk

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REFERENCE AND ADMINISTRATIVE DETAILS OF CHARITY

Registered Name: Oxford Parent-Infant Project

Company Number: 5410167

Registered Charity Number: 1109956

Date of Incorporation: 1 April 2005

Registered Office and
Operational Address: Suite J, The Kidlington Centre
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Trustees at Year End:

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Susanna Graham-Jones
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TRUSTEES' REPORT

The Trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with accounting policies set out in Note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

CHARITY OBJECTIVES AND ACTIVITIES

Oxford Parent-Infant Project (OXPIP) specialises in the field of parent-infant psychotherapy and family support, from conception to two years. Our therapeutic work focuses on the relationship between baby and parents. Many of the parents we work with have complex mental health difficulties and need parent-infant therapy work to enable them to build closer loving relationships at the start of life. With one million connections forming in a baby's brain every minute for the first eighteen months, this is a critical window of opportunity to offer support and to bring about positive change that will improve a child's social and emotional development, readiness for school, resilience, likelihood of academic success in adolescence, and the capacity to make long-lasting relationships in adulthood.

Our clients are referred to us via GPs, Midwives, Health Visitors, perinatal mental health teams and Early Years Professionals, or they may come to us via self-referrals. We support disadvantaged and hard-to-reach families, and those with ongoing and new mental health issues who struggle to sustain a positive relationship with their baby and to develop their parenting skills.

We also work with professionals, policy makers and the public to build awareness, support, provide Professional Training and services for parent-infant attachment, infant mental health, and perinatal mental health. OXPIP is committed to continuing to deliver a high level of psychodynamically and psychoanalytically informed training to ensure future Parent-Infant Therapy resource in our wider community.

OXPIP's vision is to contribute to a more responsible and empathetic society, through an intensive focus on positive early relationships and emotional wellbeing.

The OXPIP Team

As of March 2022, OXPIP has 15 employed staff, equivalent to 9 full-time equivalent posts. Parent-Infant Therapy services and our professional training provision are delivered by our highly experienced team of specialist Parent-Infant Therapists, supported by regular Freelance Specialist Therapists, and a wider pool of Therapists/Trainers associated with OXPIP.

Our Objectives

The company is a registered charity and our objectives, as set out in the Memorandum and Articles of Association (updated January 2019), are:

- To promote and preserve the health and well-being of babies, young children, and their parents, including parents to be, who may be experiencing stress or facing problems within the normal range of parenting.
- To promote and advance an understanding of infant mental health and early child development, within the broad framework of Object Relations and Attachment Theories, and to provide a focus for this approach in the Charity's area.
- To promote, by training and research, the awareness of the importance of early childhood development among health professionals and other professionals involved in early childhood, and actively to disseminate information and examples of best practice among these groups.

To meet these objectives, OXPIP aims:

- To enable positive early relationships through direct parent-infant psychotherapy and related therapeutic interventions.
- To increase the number of trained Parent-Infant Psychotherapists.
- To develop early years practitioners' understanding of parent-infant relationship difficulties, increasing practitioners' capacity to both recognise issues and to provide appropriate support.
- To raise awareness of early intervention and the importance of attachment, and to influence policy and service development around these issues at both local and national level.

Core Values

- **Relationships.** A healthy parent-infant relationship and attachment forms the foundation for the child to learn and develop their emotional regulation skills, social skills, and cognitive abilities.
- **Early Intervention.** Early identification of relationship difficulties and timely intervention is effective for both improving individual outcomes and reducing costs to society, in the short and long term.
- **Accessibility.** Therapeutic support should be available to all parents, from conception to two years, who may need help to improve their relationship with their baby.

Core Competencies

- **Clinical Expertise.** OXPIP clinicians are all highly qualified therapists who draw on a wide range of interventions and are experienced in working to improve parent-infant relationships.
- **Knowledge and Experience.** OXPIP was one of the founding parent-infant psychotherapy organisations in the UK and has in-depth knowledge and experience of working with parent and infant mental health in a wide range of settings, and across a diverse group of clients and situations.
- **Training and Cascading Knowledge.** OXPIP has strong expertise in explaining, communicating, and sharing its clinical expertise with therapists and non-therapists to develop their capacity to support parent-infant relationships. We provide consultation to allied professionals

Equality, Diversity & Inclusion

OXPIP believes that equality of opportunity and freedom from discrimination are fundamental rights of all people. We recognise that discrimination, prejudice, and disadvantage exist in society and acknowledge that we have a duty to address these issues whenever possible.

OXPIP is committed to promoting equality and valuing diversity by providing services that are accessible to all families of all backgrounds and cultures. We respect and celebrate difference and will promote the principles of understanding and respect for others.

OXPIP does not accept discrimination based on any of the nine protected characteristics of equality and diversity - age, disability, gender reassignment, marriage and civil partnerships, pregnancy and maternity, race, religion and belief, sex, and sexual orientation. OXPIP ensures that its policies, practices, and procedures do not discriminate on these grounds.

Our Activities

OXPIP is a pioneer in parent-infant psychotherapy in the UK. Founded in 1998 (incorporated in 2005), we support parents in Oxfordshire and surrounding areas who are struggling to form a secure attachment to their baby. We work with parents and infants from conception, up to the age of two, often the mother, but also with fathers and other carers of the infant. OXPIP provides two main services to the community: parent-infant psychotherapy and professional training courses.

Parent-Infant Psychotherapy

Our parent-infant psychotherapy is offered in two ways:

- We work with parents and their babies which improves the quality of the parent-infant relationship and the emotional well-being and mental health of the parent and infant.
- We offer therapeutic groups for parents and babies which increases parental attunement and confidence, both prenatally and postnatally.

Parent-Infant Therapy is a specialist area of psychotherapy not provided extensively by the NHS in Oxfordshire. OXPIP works with any family from conception to 2 years with any issue that is or may impact on their relationship with their baby. This includes parents who experience mild to severe symptoms of anxiety and depression (including those with complex mental health needs), parents that have lost a child, have previous birth trauma, have the birth of a child with a disability, or parents' own childhood sexual abuse. OXPIP strives to be a universal service open to all.

Parent-Infant Therapy enables families to become stronger and to help their children to develop into happier, more emotionally resilient adults.

We work closely with GPs, peri-natal mental health teams, Health Visitors and Early Years workers, who are familiar with our therapeutic approach. Health and Early Years professionals work with new mothers and fathers and are best placed to identify families that are struggling with the parent-infant relationship. They discuss the specialist support OXPIP can provide with these families to enable them to work towards improving this relationship for the benefit of their family, and they then start the referral process.

Either OXPIP's Clinical Director or the Referrals coordinator assess all new referrals prior to any Parent-Infant Therapy sessions starting, to understand individual issues a family may be facing that affect the parent-infant relationship. The Parent-Infant Therapy process, together with what the sessions will involve is explained to the client, and a risk assessment is undertaken. Where indicated, pre-therapy sessions are offered whilst the client is on the waiting list. 1:1 Parent-Infant Therapy sessions with the parent(s) and baby are offered for a recommended minimum of six weeks. However, in some cases families are seen for longer term work.

In this way OXPIP's Parent-Infant Therapy work extends the work of GPs, Health and Early Years Workers, and together we seek to secure the best outcome for our client families. These links,

together with those at Health and Family Centres in Oxfordshire, where our OXPIP Projects are based, enable us to strengthen and optimise the links we already have in the community which not only help us to develop our OXPIP projects, but also help us to build partnerships with other interested groups in the Oxfordshire community and to facilitate dynamic new initiatives and joint projects.

OXPIP clinicians are highly qualified therapists whose work is underpinned by psychoanalytic and psychodynamic thinking. They draw on a wide range of interventions including Video-Interaction Guidance, Video-feedback¹ and Watch Wait and Wonder^{2,3}. Our clinical team comprises professionals who have a recognised professional clinical registration in a range of psychotherapeutic disciplines. Many were previously social workers, health visitors or midwives. Most of our current team are graduates from OXPIP's Parent-Infant Therapist Diploma or Associate Programmes (OXPIP's professional training offer).

There is strong evidence of the benefits of OXPIP's work with positive impacts for individuals, families, and the wider community. Parent-infant psychotherapy, a form of early intervention, considers the emotional health of the infant as well as that of the parent. From pre-birth to two years the baby's brain grows at a phenomenal rate and interactions with adults are key to healthy development. By working on the relationship between parent and child, during the formative stages of brain development, many future problems can be prevented. These benefits impact on both current and future siblings from families seeing OXPIP, resulting in stronger families as well as children developing into happier, more emotionally resilient adults. There is considerable evidence of the economic benefits of early interventions such as a reduction in demand for statutory health and social care provision, as well as the development of a happier society. Research shows that for every £1 spent on this type of early preventative work £9 is saved on future interventions⁴. There is also a direct link between attachment and readiness for school⁵.

Parent-Infant Psychotherapy Assessment Tools

OXPIP uses nationally recognised assessment tools to monitor and evaluate our work:

- Parent-Infant Relationship Global Assessment Scale (PIRGAS)
- Stress on the Caregiving Relationship Index
- Hospital Anxiety and Depression Scales (HADS)

Parent-Infant Psychotherapy Professional Training

OXPIP is a highly regarded provider of specialist Parent-Infant Therapy training. As one of the main providers of psychoanalytical/ psychodynamic parent-infant training in the UK, we are committed to

¹ Velderman et al (2006b) Preventing Preschool Externalising Behaviour Problems Through Video Feedback Intervention in Infancy. *Infant Mental Health* 27 466 – 493.

² Cohen, N., Muir, E., et al. (1999) WWW: Testing the Effectiveness of a New Approach to Mother-Infant Psychotherapy. *Infant Mental Health Journal*, 20, 429-451.

Cohen, N. J., Lojkasek, M., Muir, E., Muir, R. & Parker, R. (2002) Six-month Follow-Up of Two Mother-Infant Psychotherapies: Convergence of Therapeutic Outcomes. *Infant Mental Health Journal*, 23, 361-380.

³ Zilibowitz, M. (2010). *Watch, Wait & Wonder*. Haymarket, N.S.W., Good Beginnings Australia.

⁴ Conception to Age 2 – The Age of Opportunity. The Wave Trust 2013 (available to download at <https://www.wavetrust.org/conception-to-age-2-the-age-of-opportunity/>).

⁵ <https://www.bathspa.ac.uk/projects/attachment-aware-schools/attachment-in-school/>.

helping develop the skills and expertise of both early years practitioners and professionals working in this field. We offer professional training programmes to train the next generation of Parent-Infant Therapists, and to share our knowledge of attachment with Early Years professionals. We strive to remain up to date with current research and use this to implement new thinking. In the light of the government's recently launched Start for Life programme, and the 75 pre-selected areas that will receive funding for this, the value of and need for specialist parent-infant training is all the more important.

Our training is accredited by the Association for Psychodynamic Practice and Counselling in Organisational Settings (APPCIOS) and is focused on two main groups:

- Training qualified therapists to enable them to work as Parent-Infant Psychotherapists in their communities.
- Training allied professionals to improve their understanding of parental and infant mental health, infant attachment, parent-infant relationships, and to apply this enhanced understanding in their work.

OXPIP's Parent-Infant Therapy Training Programme has an established national and international profile.

Level 1 Teaching Module for Early Years Workers

One of the new training initiatives for this year has been the design of a two-hour training module to support foster carers who care for babies aged 0 – 2 years, who have been removed from their parents following trauma and abuse. This course focuses on how affection and early life experiences shape both the early brain and autonomic nervous system, and what foster carers can do to support the babies in their care to repair these early experiences. This training is also being offered to other areas. We are also running training workshops for Homestart workers.

Short Training Courses

OXPIP's programme of specialist one and two-day courses is much in demand with Early Years, Social Care and Health professionals. The courses enable practitioners to understand attachment and infant mental health and to apply this understanding in their day-to-day work. Throughout the year substantial work has been undertaken in redesigning and updating our courses, these include:

- 'Attachment and Intersubjectivity; the impact that parents and babies have on each other
- 'Watch, Wait and Wonder'
- 'Assessing Parent-Infant Relationships'
- 'Ghosts in the Nursery'
- 'Working in Groups with Parents and Infants'

Extended Training Courses

To train new Parent-Infant Therapists, OXPIP delivers APPCIOS-approved programmes:

- Parent-Infant Therapist Diploma Training (PIT)
An 18 months' professional training programme

- OXPIP Training
An intensive 1-year fully funded training programme for those living in Oxfordshire or committed to working for OXPIP. This training leads to the PIT qualification, but also includes funded 2-day week employment with OXPIP.
- Parent-Infant Practitioner Training (PIP)
- 2-year Infant Observation (IO) course.

OXPIP Public Lecture Series and External Presentations

OXPIP hosts an Oxford Lecture Programme throughout the year. These lectures are delivered online by local and national experts in Parent-Infant Therapy and are attended by professionals from around the world.

Parent-Infant Therapy Consultancy

OXPIP is commissioned through several bodies to deliver specialist training and consultancy for professional teams and individual practitioners. Previously supported by The Step Change Fund funding, this area of our work continues to develop, with increasing interest from health and local authority training commissioners.

Partnerships

OXPIP continues to be actively involved in both local and national partnerships:

- We work closely with Parent-Infant Foundation (formally PIPUK), as well as our partner PIPs, to support the development of parent-infant practice across the UK, including establishing new services and access to specialist training for new practitioners.
- Since being elected to the '1001 Days' Steering Group as a member (launched in June 2020), OXPIP continues to actively contribute and works with them and the Parent-Infant Foundation to achieve our mutual objectives.
- Our clinicians have active working relationships with local Health Visitors, Midwives and GPs, as well as Oxfordshire County Council Children and Family Services staff.
- We are also frequently asked to take part in National Surveys and have submitted our recommendations to the Early Years Commission.
- Our senior staff and trustees engage with strategic partnerships and have been building links with the new Commissioning Structures and Perinatal networks in Oxfordshire and the Thames Valley as well as with Adopt Thames Valley.

OXPIP continually reviews its parent-infant work through a range of activities. The CEO/Clinical Director and Senior Management Team regularly meet to review all client, Parent-Infant Therapist and healthcare professional feedback, and feedback on OXPIP from the Clinical Director's meetings with professional groups to determine whether any changes to therapy content or therapy delivery should be piloted. A valuable context for this decision-making process is OXPIP's membership of Parent-Infant Therapy affiliated national groups to which OXPIP's information provides input. Feedback from these groups indicates trends and potential changes to improve Parent-Infant Therapy

provision nationally to communities, which in turn can inform OXPIP's decisions for Parent-Infant Therapy provision in Oxfordshire.

In this way OXPIP collates and reviews multiple sources of evaluation feedback from within and outside its own community which enhances OXPIP's provision in Oxfordshire.

ACHIEVEMENTS AND PERFORMANCE 2021-2022

OXPIP currently delivers Parent-Infant Therapy to families via several project hubs in Oxfordshire:

- The Banbury Project
- The Oxford City Open Access & Outreach Project
- The Rose Hill (Oxford) Project
- The Leys (Oxford) Project
- The SAPlings Antenatal Group Project (Banbury and Oxford)
- South Oxfordshire Projects (Didcot and Abingdon)
- West Oxfordshire Projects (Carterton, Witney and Chipping Norton)
- The Oxfordshire Open Access & Outreach Project

These projects are funded by trusts and grants that OXPIP secures via bid applications, philanthropic private donors, and by donations from the charity's fundraising activities. OXPIP is a small charity which continually reviews and aims to enhance its operations and therapeutic service provision, to ensure that return on funding investment is optimised and best operational efficiencies are achieved.

Also, OXPIP delivers Parent-Infant Therapy to Social Services Funded Clients.

Parent-Infant Therapy Delivery

In 2021-2022, 323 clients were referred to OXPIP for Parent-Infant Therapy, of which 13% did not engage and 16% were outside OXPIP's referral criteria. 250 clients went on to access direct individual therapy (with 625 direct beneficiaries). OXPIP offered 2,474 Parent-Infant Therapy sessions to clients in this period, an increase on 2020-2021 (2,430 sessions). A further 254 pre-therapy sessions were given by the Referrals Coordinator during the initial clinical assessment. In most cases 6-12 sessions per client were given, this increased to 1-2 years when there were complex issues. These numbers reflect a high level of client engagement.

Our experience in the COVID-19 pandemic years, is that some clients initially did not want to engage on Zoom (this provision was first introduced at the onset of the COVID-19 pandemic to sustain ongoing Parent-Infant Therapy delivery), but then as the pandemic continued and Lockdowns persisted, they changed their minds. OXPIP's Parent-Infant Therapists provided a non-judgemental support to families finding it hard to engage with Parent-Infant Therapy via Zoom, by initially speaking to them by phone and encouraging the transition to Zoom and then, when possible, to face-to-face appointments.

We also became aware that some families, although happy to engage with Parent-Infant Therapy via Zoom, did not have childcare arrangements in place for siblings and so were unable to engage appropriately within the therapy sessions. For some, where there were issues in the couple's relationship, they were unable to find a confidential place within the home. In these cases, alternative provision was sought.

Our evaluation of the impact of our therapy work for families continues to show positive outcomes. In all families where PIRGAS (Parent Infant Relationship Global Assessment Scale) measurements were taken at both the start and end of a programme of Parent-Infant Therapy, 92% of clients showed an improvement in the quality of their parent-infant relationship. In families where the HADS (Hospital Anxiety and Depression Scale) scale of anxiety and/or depression was used, 86% showed an improvement in one, or both, of the anxiety and depression evaluations.

All parents accessing OXPIP support are offered the opportunity to feedback their experiences of the services they have received. Our analysis of 120 completed client feedback forms in 2021-2022 showed that 100% felt OXPIP's service had been helpful to them in some way, and 57% of these respondents felt the service had been "very helpful" to them.

Here is some feedback from families who completed their Parent-Infant Therapy in 2021-2022:

"Before OXPIP, I was struggling to put a name to my feelings or understand why I was responding to my baby in certain ways. All I knew was that I was terrified of repeating my parents' mistakes and this was actually impeding the bonding process with my baby. Through my work with my OXPIP therapist, I have been able to more clearly delineate how my childhood has affected my behaviour and psychological state as an adult and to understand why I felt fearful and stressed when faced with the distress of my child. I have also felt validated that I am enough for my child and now know that going to therapy was not a failure, it was the most important and successful thing I have done for me and my child to date. I think the work that me and my partner have done with OXPIP has been truly transformative and will have

resounding positive effects in the way we parent, the kind of parents we will be, our ability to safely contain our child's feelings, and in bringing our awareness to our own inner children who, historically and now, also need some love and support”.

“Having regular contact in a space where empathy and understanding were valued above practical advice was very helpful. The anxiety of making practical decisions about childcare can be very relentless, and I found it useful to practice putting those concerns to one side long enough to focus on my child’s experiences and perspective”.

“My bond with my little girl is mended and I feel confident within myself again to be a great mum to both my girls. All this would have not happened without the excellent help and support from my Therapist at OXPIP. We started this awful journey when I became ill within 3 months of having my little girl and my post-natal depression and anxiety started. I struggled to bond with my little girl and found it very hard emotionally and physically to juggle the care of 2 children. After months of seeing my OXPIP Therapist, and working with my husband as well, we managed to help me and my little girl bond, and for us to connect as a family”.

OXPIP regularly receives feedback from referrers:

“I always refer to OXPIP, they respond to the families within a few days and having assessed the risk will offer pre-therapy sessions. They also contact me as the referrer, which is helpful”.

GP in Beaumont Street, Oxford.

“We are extremely grateful for the work OXPIP carry out in Banbury. As midwives working with vulnerable pregnant women and parents, we don’t have statutory services to refer to who have the knowledge and interest in working with the relationship with the mother/parent and the unborn/baby. If we refer [elsewhere] we may get a professional who doesn’t have the understanding and expertise around the parent infant relationship.

Our rate of referrals to OXPIP has increased since we have adapted to a new model because of COVID. We are seeing women on a one-to-one basis now and have more one to one time with them to support them and identify needs. We are then able to use time in the weekly reflective time we have with OXPIP to think about cases and have a better understanding of them and what may be helpful.

We can feel confident in discussing OXPIP with women and referring as we know OXPIP has the capacity to offer parent infant therapy and ... there isn’t a long waiting time.

The families we see have quite acute needs and we can feel quite desperate regarding how we are going to help them. OXPIP fills a massive gap in the statutory services. Lots of the cases we see are very complex so we know the pregnant woman we see may have had difficult relationships and experiences as children and the likelihood of intergenerational trauma is high. Working together with OXPIP and the Sunshine Centre enables us to support women to have different relationships with their children and to break these transgenerational patterns”.

SAPlings Midwives, Banbury

Professional Training Delivery

To meet training delivery needs during the COVID-19 pandemic, OXPIP adapted its face-to-face training to online training. This was very well received as it increased access for people across the country and impacted less on their working week. With this feedback, we will continue to offer training in this way, as well as offering face-to-face training.

Short Training Courses

Our 'Attachment and Intersubjectivity', 'Watch, Wait and Wonder', 'Ghosts in The Nursery' and 'Assessing Parent-Infant Relationship' courses were delivered online and attended by 411 individuals 2021-2022 (compared to 107 attendees for Short Courses in 2020-2021). We also delivered Parent-Infant Group Work training with one of our external trainers, which was attended by 13 individuals and a Trauma Workshop with 12 attendees.

Externally Commissioned Training

During 2021-2022, we delivered several short courses packages (online) across the UK, including to NHS teams in Hull and East of England - training 65 professionals. We also provided 'Watch, Wait and Wonder' training to 25 health visitors and nursery nurses in Oxfordshire with ongoing bi-monthly supervision for a 12-month period.

Extended Professional Training Courses

OXPIP's Extended Training Courses are APPCIOS⁶ approved programme courses and have been transitioned to online delivery.

- Parent-Infant Therapist Diploma

This training is practice-based training, open to experienced therapists who would like to specialise in Parent-Infant Therapy, and incorporates both teaching and clinical placements. During 2021-22, we offered this training online to five trainees from both within the UK and internationally. In March 2022, a new cohort of four Oxfordshire-based (OXPIP) trainees began an intensive, funded 12-month programme with us, two of whom are funded by the Banbury Project. We are very grateful to the private funder who has funded this training which has enabled us to grow more Oxfordshire-based parent-infant therapists.

- Infant Observation Course

We re-commenced our Infant Observation course for five trainees in March 2021. This is a two-year rolling course for those who would like to gain a greater understanding of a baby's early life and relationships, and how they develop. It is also a pre-requisite for our parent-infant therapy diploma; two of our current OXPIT trainees have recently joined this programme.

⁶ The Association for Psychodynamic Practice and Counselling in Organisational Settings (APPCIOS) www.appcios.com

OXPIP Public Lecture Series and External Presentations

In 2021-2022 we held 3 online lectures, with 161 attendees. As the move to online delivery enabled a much wider audience to attend, we have decided to continue with this format for the foreseeable future.

Business Planning

Our Strategic Plan provides a clear roadmap for the charity, focusing on four themes:

- Parent-Infant Psychotherapeutic Services
To continue to deliver and expand OXPIP's parent-infant psychotherapeutic services for families in Oxfordshire, that are accessible to all and available in each of the county's five local government districts.
- Centre of Excellence
To reinforce OXPIP's local and national profile as a centre of excellence, raising the standards of parent-infant emotional and mental health interventions available for families through influencing policy, shaping service development and commissioning, and innovating models of collaborative working. Additionally, to continue to embed Equality, Diversity and Inclusion in all our operations.
- Training and Awareness Raising Programme
To continue to deliver an annual programme of OXPIP training, education and awareness-raising events on parent-infant relationships and parent-infant emotional and mental health.
- Developing Organisational Capacity
To ensure that through effective income generation, organisational management and investment in training Oxford-based therapists, OXPIP has the governance, management, staff team, policies and resources required to deliver on this strategy.

Against these objectives:

- In a second very challenging COVID-19 pandemic year, OXPIP has continued to deliver Parent-Infant Therapy to families in each of the county's five local government districts through online sessions and face-to-face sessions (where permitted).
- OXPIP has successfully reinforced its local and national profile as a Centre of Excellence and has worked towards raising the standards of parent-infant mental health interventions available to families in need, through its influencing policy and innovating models of collaborative working. It has continued to work to embed Equality, Diversity and Inclusion in all its operations.
- OXPIP has continued to deliver and expand its programme of OXPIP training, education and awareness-raising events on parent-infant relationships and parent-infant emotional and mental health.
- In a challenging funding environment this financial year, OXPIP has successfully secured funding and donations to sustain its ongoing projects and to contribute to its operational core costs.

Funding and Fundraising

As the COVID-19 pandemic continued into its second year, OXPIP continued to experience its economic impact and its effect on our funding applications, fundraising initiatives and outcomes. OXPIP usually hosts several fundraising events throughout the year, however these were not possible to host due to Lockdowns and social distancing restrictions. Nevertheless, we were able to run some outdoor fundraising initiatives, as well as several online fundraising campaigns, which have successfully raised donations and extended our donor network.

In 2021-2022, many funders paused or altered their funding programmes, reflecting the changing demands from funders during the COVID-19 pandemic. We have seen funders alter their specific funding criteria for bid applications and there is an increased demand for more evidentiary data and more business scrutiny than we have previously experienced. OXPIP has responded to these changes well and has successfully submitted robust business proposals for its bid applications and won major grants on this basis.

We are very grateful to the many funders, charitable trusts and foundations that have provided funding to enable our vital work with families to continue during 2021-2022:

- Carterton Town Council
- M&C Trust
- Mr & Mrs T Yarrow
- Oxfordshire Community Foundation
- Prandem Charitable Trust
- Robert and Felicity Waley-Cohen Charitable Trust
- St Michael's and All Saints' Charities
- The Armed Forces Covenant Fund Trust
- The National Lottery Community Fund
- The Postcode Society Trust
- The Rayne Foundation
- The Sylvia Adams Charitable Trust
- The Trusthouse Charitable Foundation
- The Tudor Trust

We are also very thankful for the continuing support from our private and individual donors.

Volunteers and Supporters

OXPIP's work relies on the voluntary commitment of many individuals and organisations through contributions in kind, helping with events, networking, publicity, and community fundraising. We are especially grateful for their contributions and commitment.

STRUCTURE, GOVERNANCE & MANAGEMENT

Constitution and Organisation

Oxford Parent-Infant Project registered as a charity on 10th June 2005, governed by Articles of Association, and a company limited by guarantee incorporated on 1st April 2005. The charity is governed by its Board of Trustees, which may number between four and twelve members. The operational and financial aspects are managed by the CEO, Clinical Director, overseen by the Board of Trustees.

The Trustees, who are also directors for the purposes of company law, and who served during the year, or subsequently were appointed:

- Anne Burns (appointed November 2019)
- Shamus Donald (appointed May 2017)
- Dr Jessica Gibson (appointed September 2020)
- Susanna Graham-Jones (appointed February 2016)
- Lawrence Judd (appointed January 2020)
- Robert Kenny (Chairperson from November 2020)
- Jane King (Treasurer, appointed November 2020)
- Kathy Peto (appointed June 2018)
- Fiona Steel (appointed January 2020 and resigned in January 2022)
- Anne Willcocks (appointed May 2018)
- Elisabeth Willmott (appointed October 2016)

Recruitment and Appointment of Trustees

The directors of the charitable company (“the charity”) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees and constitute its members of council. The Chair’s period of office shall be two years, renewable to a maximum of eight years. Trustees retire after a two-year term at the Annual General Meeting. A retiring Trustee shall be eligible for re-election subject to a maximum period of office of eight years.

None of the Trustees have any beneficial interest in the company. All Trustees are required to become members of the company and guarantee to contribute £1 in the event of a winding up. This guarantee does not end until one year after they cease to be a director. The total amount of such guarantees on 31 March 2022 was £11.

Risk Assessment

The Trustees of Oxford Parent-Infant Project recognise and accept their responsibility for ensuring that risks to which the Charity is exposed are reviewed and steps taken to mitigate potential damage by the use of appropriate preventative controls and corrective actions.

Trustees are aware of the Charities SORP (revised 2015) and accept the requirement, in relation to all aspects of their work, for regular assessment of operating strengths and weaknesses.

To this end the risk management strategy comprises a regular review of the risks, which the charity may face; the establishment of systems and procedures to mitigate those risks identified; and the implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.

FINANCIAL REVIEW

Financial Overview

OXPIP's total income for 2021-2022 was £373,304. This represented a 13% increase on 2020-2021.

Income from donations (unrestricted) was £42,454, whilst income from community fundraising was £10,548. Together this represented a 130% donation increase on 2020-2021 and reflects the recovery after the worst of the COVID-19 pandemic and the new strategies OXPIP introduced for fundraising activities.

2021-2022 professional training delivery income was £88,313. This represented an increase of 23% on 2020-2021.

Total income from OXPIP's charitable activities (including training) was £320,260, and bank interest income received was £42.

We continue to attract funding interest and sustain cash reserves. Our plans are to sustain and consolidate the growth in 2022-2023 and over the next years. We are also consolidating our professional training delivery in 2022-2023, and the next PIT Training is scheduled to commence in September 2023.

Reserves Policy

OXPIP makes commitments to the clients it seeks to help and to the practitioners it has agreed to train.


The Trustees wish to ensure that OXPIP would be able to continue to provide treatment that has commenced and to complete training where possible. Since it may take three months to complete treatment, the general reserve should therefore represent at least three months' worth of expenditure not covered by restricted funds (though the amount of relevant restricted funds can be variable). Given this, at current levels of activity the Trustees believe target reserves should be £120,000 representing four months of expenditure (three plus one as a safety margin). The Trustees review the policy annually and review cash flows quarterly to ensure there are sufficient reserves.

The Trustees also wish to provide a level of working capital that protects the continuity of our core work in the event of a temporary shortfall in income. Trustees consider that the above amount is also sufficient for this purpose. Regular review of cash flows will allow the Trustees to determine whether the reserves policy remains adequate and will help to establish the level of funds needed to cover the natural pattern of activity. As of 31st March 2022, our general unrestricted reserves amounted to £95,658 (2020-2021 £87,037).

The Trustees have complied with the duty in section 17(5) of the Charities Act 2011 and have due regard to public benefit guidance published by the Charity Commission.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees on 30th June 2022 and signed on their behalf by



Robert Kenny (Chairperson)

Registered Office
Suite J, The Kidlington Centre
High Street
Kidlington
Oxford
OX5 2DL

Date: 30th June 2022

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF OXFORD PARENT-INFANT PROJECT

I report to the trustees on my examination of the financial statements of Oxford Parent- Infant Project (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

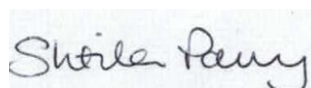
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act: or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination: or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the financial statements to be reached.



Sheila Parry FCCA

SPX Oxford Ltd

Peace House

Paradise Street

Oxford OX1 1LD

Dated 5 August 2022

OXFORD PARENT INFANT PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted Funds £	Restricted Funds £	Total 2022 £	Unrestricted Funds £	Restricted Funds £	Total 2021 £
	Notes						
Income from:							
Donations and legacies	3	42,454	-	42,454	14,260	-	14,260
Charitable activities	4	136,354	183,906	320,260	74,960	232,094	307,054
Investments	6	42	-	42	102	-	102
Other trading activities	5	10,548	-	10,548	8,567	-	8,567
Total income		<u>189,398</u>	<u>183,906</u>	<u>373,304</u>	<u>97,889</u>	<u>232,094</u>	<u>329,983</u>
Expenditure on:							
Raising funds	7	44,610	-	44,610	24,776	-	24,776
Charitable activities	8	145,097	188,317	333,414	85,017	226,610	311,627
Total expenditure		<u>189,707</u>	<u>188,317</u>	<u>378,024</u>	<u>109,793</u>	<u>226,610</u>	<u>336,403</u>
Net income / -expenditure		- 309	- 4,411	- 4,720	- 11,904	5,484	- 6,420
Transfers between funds		<u>8,930</u>	<u>- 8,930</u>	<u>-</u>	<u>- 2,351</u>	<u>2,351</u>	<u>2,351</u>
Net movement in funds		<u>8,621</u>	<u>- 13,341</u>	<u>- 4,720</u>	<u>- 14,255</u>	<u>7,835</u>	<u>- 4,069</u>
Reconciliation of funds:							
Total funds brought forwards		<u>87,037</u>	<u>19,595</u>	<u>106,632</u>	<u>101,292</u>	<u>11,760</u>	<u>113,052</u>
Total funds carried forward		<u><u>95,658</u></u>	<u><u>6,254</u></u>	<u><u>101,912</u></u>	<u><u>87,037</u></u>	<u><u>19,595</u></u>	<u><u>106,632</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities. The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

*Income from other trading activities (reference SORP) is income from fundraising events.

OXFORD PARENT INFANT PROJECT

BALANCE SHEET

AS AT 31 MARCH 2022

		2022		2021	
		£	£	£	£
	Notes				
FIXED ASSETS					
Tangible Assets	12		12,440		11,237
CURRENT ASSETS					
Debtors	13	9,801		6,352	
Cash at bank		253,389		291,942	
		<u>263,190</u>		<u>298,294</u>	
CREDITORS: Amounts falling due within one year	14	<u>173,718</u>		<u>202,898</u>	
NET CURRENT ASSETS			89,472		95,396
NET ASSETS			<u>101,912</u>		<u>106,633</u>
FUNDS					
INCOME FUNDS					
Unrestricted Income funds	15		95,658		87,037
Restricted Income funds	16		6,254		19,596
TOTAL INCOME FUNDS			<u>101,912</u>		<u>106,633</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.


The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 30th June 2022



Mr R Kenny – Chair of Trustees
Trustee



Mrs J King - Treasurer
Trustee

Company Registration No. 05410167

OXFORD PARENT INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies

Charity information

Oxford Parent-Infant Project is a private company limited by guarantee incorporated in England and Wales. The registered office is Suite J, The Kidlington Centre, High Street, Kidlington, Oxfordshire, OX5 2DL.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended.

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Expenditure on raising funds comprises the costs associated with attracting voluntary income, applications to grant giving bodies and costs of organising fundraising events.

OXFORD PARENT INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Charitable expenditure comprises those costs incurred by the charity in the delivery of services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	over the life of the lease
Fixtures and fittings	25% straight line
Office equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

OXFORD PARENT INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight-line basis over the term of the relevant lease.

2. Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3. Donations and Legacies

	Unrestricted	Restricted	Total Funds	Total Funds
			2022	2021
	£	£	£	£
Donations and gifts	36,429	-	36,429	14,260
Donations and legacies	6,025	-	6,025	-
	<u>42,454</u>	<u>-</u>	<u>42,454</u>	<u>14,260</u>

4. Income from Charitable Activities

	Unrestricted	Restricted	Total Funds	Total Funds
			2022	2021
	£	£	£	£
Income from charitable activities	136,354	183,906	320,260	307,054
	<u>136,354</u>	<u>183,906</u>	<u>320,260</u>	<u>307,054</u>
Analysed by				
Parent Infant Therapy	52,124	179,823	231,946	235,066
Training and raising awareness	84,230	4,083	88,313	71,989
	<u>136,354</u>	<u>183,906</u>	<u>320,260</u>	<u>307,055</u>

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5. Other Trading Activities

	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	2022 £	2021 £
Fundraising events	10,548	-	10,548	8,567

6. Investments

	Unrestricted	Restricted	Total Funds	Total Funds
	£	£	2022 £	2021 £
Bank Interest	42	-	42	102
	42	-	42	102

7. Expenditure on Raising Funds

	Unrestricted	Restricted	Total Funds	Total Funds
			2022	2021
Staging fundraising events	1,825	-	1,825	520
Freelance costs	1,435	-	1,435	646
Other fundraising costs	476	-	476	437
Staff costs	33,256	-	33,256	15,665
Depreciation and impairment	1,427	-	1,427	847
Support costs	-	-	-	-
Telephone and internet	276	-	276	403
Professional fees	2,514	-	2,514	848
Insurance	459	-	459	414
Office costs	192	-	192	232
IT	2,194	-	2,194	4,393
Provision of training	33	-	33	-
Rent, rates, utility and other premise costs	523	-	523	371
	-	-	-	-
	44,610	-	44,610	24,776

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8. Expenditure on Charitable Activities

	Parent Infant Therapy	Training and raising awareness	Total Funds	Parent Infant Therapy	Training and raising awareness	Total Funds
	£	£	2022 £	£	£	2021 £
Staff costs	163,950	64,265	228,215	147,976	49,711	197,686
Freelance costs	9,408	8,171	17,579	9,176	8,729	17,905
Rent, rates, utility and other premise costs	4,788	-	4,788	12,543	-	12,543
IT	6,406	-	6,406	1,547	40	1,587
Depreciation and impairment	3,224	795	4,019	-	3,134	3,134
Provision of training	-	11,464	11,464	-	2,610	2,610
Office costs	-	4	4	68	-	68
Professional fees	5,410	-	5,410	4,458	-	4,458
Governance costs	5,069	1,689	6,758	3,472	1,157	4,629
Support costs	41,800	6,971	48,771	62,873	4,134	67,007
	<u>240,055</u>	<u>93,359</u>	<u>333,414</u>	<u>242,112</u>	<u>69,515</u>	<u>311,627</u>
Analysis by fund						
Unrestricted Funds	51,738	93,359	145,097	36,132	48,885	85,017
Restricted Funds	<u>188,317</u>	-	<u>188,317</u>	<u>205,980</u>	<u>20,630</u>	<u>226,610</u>
	<u>240,055</u>	<u>93,359</u>	<u>333,414</u>	<u>242,112</u>	<u>69,515</u>	<u>311,627</u>

Staff costs includes training, wellbeing and mobile phone contracts, as well as salary expenditure. Supports costs also includes some staff costs. See note 10 for salary expenditure, and note 9 for the analysis of supports costs

Supports costs in 2022 includes a greater share of the CEO/ Clinical Director, Development & Finance Manager, Operations Manager and Administrator costs, owing to restricted grant funding for these costs

Support costs in 2022 also includes £1,673 for telephone and internet.

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9. Governance and Support Costs

	Parent Infant Therapy	Training and raising awareness	Total Funds	Parent Infant Therapy	Training and raising awareness	Total Funds
	£	£	2022 £	£	£	2021 £
<u>Governance</u>						
Independent Examination fee	405	135	540	405	135	540
Other governance costs	4,664	1,554	6,218	3,067	1,022	4,089
Sub-total governance	5,069	1,689	6,758	3,472	1,157	4,629
<u>Support costs</u>						
Strategic Management and Office Team	35,828	5,975	41,803	47,322	3,112	50,434
Building, IT and office costs	5,972	996	6,968	15,551	1,022	16,573
	41,800	6,971	48,771	62,873	4,134	67,007

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year, trustees donated £1,146 to the charity (2021 £2,140)

10. Employees

	2022 £	2021 £
Wages	291,755	246,357
	291,755	246,357

The average number of employees during the year was 11 (2021: 9)

No member of staff received benefits over £60,000 (2021: nil)

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11. Tangible Fixed Assets

	Leasehold improvements	Fixtures and fittings	Office equipment	Total
	£	£	£	£
COST				
At 1st April 2021	2,960	5,785	40,279	49,024
Additions	-	-	6,970	6,970
At 31 March 2022	<u>2,960</u>	<u>5,785</u>	<u>47,249</u>	<u>55,994</u>
DEPRECIATION				
At 1st April 2021	2,960	5,785	29,041	37,786
Charge for the year	-	-	5,768	5,768
At 31 March 2022	<u>2,960</u>	<u>5,785</u>	<u>34,809</u>	<u>43,553</u>
NET BOOK VALUE				
At 31 March 2022	<u>-</u>	<u>-</u>	<u>12,440</u>	<u>12,440</u>
At 31 March 2021	<u>-</u>	<u>-</u>	<u>11,238</u>	<u>11,238</u>

12. Debtors

	2022 £	2021 £
Trade debtors	6,170	3,148
Prepayments and accrued income	1,728	1,302
Other debtors	1,903	1,903
	<u>9,801</u>	<u>6,352</u>

13. Creditors

	2022 £	2021 £
Payroll taxation and social security	1,948	5,962
Trade creditors	6,839	8,343
Accruals and deferred income	164,931	188,594
	<u>173,718</u>	<u>202,898</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14. Restricted funds

	Balance at 1 April 2021	Income	Expenditure	Transfers	Balance as at 31 Mar 2022
	£	£	£	£	£
Armed Forces Covenant Grant	-	- 1	-	1	-
Carterton Town Council	-	2,000	- 3,876	1,876	-
CHK	-	-	-	-	-
Henry Smith	-	-	-	-	-
National Lottery Community Fund	-	56,508	- 68,560	12,051	-
Rayne Foundation	5,349	11,667	- 10,031	- 6,985	-
Royal Air Force Association (RAFA)	-	-	-	-	-
Step Change (Oxfordshire Community Foundation)	-	4,083	-	- 4,083	-
Sylvia Adams	10,889	28,000	- 31,027	- 4,000	3,862
Tudor	2,284	18,000	- 11,891	- 6,000	2,393
Upton Viva	1,074	45,648	- 46,722	-	-
Yorkshire Building Society Charitable Foundation	-	-	-	-	-
Trusthouse Charitable Trust	-	15,000	- 12,868	- 2,132	-
St Michael and All Saints Charities	-	3,000	- 3,342	342	-
	<u>19,596</u>	<u>183,905</u>	<u>- 188,316</u>	<u>- 8,930</u>	<u>6,255</u>

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

The transfers to the National Lottery and Carterton Town Council represents the planned part-funding by OXPIP for these projects.

The other transfers are for expenditure on core and overhead costs.

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Restricted funds (continued)

Previous year:

	Balance at 1 April 2020	Income	Expenditure	Transfers	Balance as at 31 Mar 2021
	£	£	£	£	£
Armed Forces Covenant Grant		14,442	- 5,861	- 8,581	-
Carterton Town Council		2,000	- 2,148	148	-
CHK	2,509	-	- 2,509		-
Henry Smith	3,040	4,250	- 4,533	- 2,757	-
National Lottery Community Fund		107,610	- 124,885	17,275	-
Rayne Foundation	1,180	12,083	- 7,915		5,349
Royal Air Force Association (RAFA)	-	625	- 294	- 331	-
Step Change (Oxfordshire Community Foundation)	3,616	20,417	- 20,630	- 3,403	-
Sylvia Adams	-	28,000	- 17,111		10,889
Tudor	1,416	12,000	- 11,132		2,284
Upton Viva		29,167	- 28,093		1,074
Yorkshire Building Society Charitable Foundation		1,500	- 1,500		-
	<u>11,761</u>	<u>232,093</u>	<u>- 226,610</u>	<u>2,351</u>	<u>19,596</u>

Transfers from unrestricted funds represent planned part-funding for these projects.

OXFORD PARENT-INFANT PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

15. Unrestricted and Designated Funds

	Balance at 1 April 2021	Income	Expenditure	Transfers	Balance as at 31 Mar 2022
	£	£	£	£	£
<u>Designated funds</u>					
Lease Obligation Reserve					-
Other Unrestricted Funds	87,036	189,398	- 189,706	8,930	95,658
	<u>87,036</u>	<u>189,398</u>	<u>- 189,706</u>	<u>8,930</u>	<u>95,658</u>

Previous year

	Balance at 1 April 2020	Income	Expenditure	Transfers	Balance as at 31 Mar 2021
	£	£	£	£	£
<u>Designated funds</u>					
Lease Obligation Reserve	5,000			- 5,000	-
Other Unrestricted Funds	96,292	97,889	- 109,793	2,649	87,036
	<u>101,292</u>	<u>97,889</u>	<u>- 109,793</u>	<u>- 2,351</u>	<u>87,036</u>

The income funds of the charity did not include any designated funds at the year end. The previous year's balance included £5,000 which had been set aside out of unrestricted funds by the trustees to cover the remaining lease obligation.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

20 Related Party Transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022	2021
	£	£
Aggregate compensation	<u>47,835</u>	<u>44,048</u>

Transactions with related parties

There were no related party transactions in the current year (previous year: none)